



Schools' Finance Branch
511-1181 Portage Avenue
Winnipeg, Manitoba
R3G 0T3

PORTAGE LA PRAIRIE SCHOOL DIVISION
535 - 3rd STREET N.W.
PORTAGE LA PRAIRIE, MANITOBA R1N 2C4

FRAME BUDGET

FOR THE FISCAL YEAR ENDING JUNE 30, 2021

EXPENSE DEFINITIONS

Operating Fund - consists of the nine functions defined below:

Function 100 - Regular Instruction - Consists of costs related directly to the K - 12 classroom, e.g. teachers, educational assistants, textbooks (incl. e-books), related supplies, services, and equipment such as desks, chairs, tables, audio visual equipment and computers. Includes costs related to Gifted students, International Baccalaureate, Advanced Placement, university offered and correspondence courses, and enrichment activities that are generalized in nature. Also includes school based administration costs including principals, vice-principals, and support staff. Summer school costs are recorded here.

Function 200 - Student Support Services - Consists of costs specifically related to students who have exceptional learning needs, as well as counselling and guidance and resource costs for all students. Students with exceptional learning needs are students who have physical, cognitive, sensory or emotional/behavioural disabilities. Costs include special education and resource teachers, special needs educational assistants, counsellors, clinicians, and related and appropriate services (e.g. occupational therapists), supplies, textbooks, materials, equipment and software. Special education co-ordinators or student services administrators and clerical staff are also included.

Function 300 - Adult Learning Centres - Consists of costs related to Adult Learning Centres (ALC) owned and operated by school divisions. ALC's offer adult centred programs in which adult education principles and practices are applied to curriculum and program delivery. Does not include costs associated with adults in the regular classroom. Also, does not include costs associated with ALC's that are governed by their own board of directors.

Function 400 - Community Education and Services - Consists of costs related to providing services (such as community use of facilities and gym rentals) and non-credit courses to community groups and individuals. Includes pre-kindergarten education.

Function 500 - Divisional Administration - Consists of costs related to the administration of the school division including the board of trustees and the superintendent's and secretary-treasurer's departments.

Function 600 - Instructional and Other Support Services - Consists of costs related to support services for students, teaching staff, and the educational process, such as libraries/media centres, professional development, and curriculum consulting and development.

Function 700 - Transportation of Pupils - Consists of all costs, including supervisory and clerical personnel, related to the transportation of pupils. Does not include the purchase of school buses over \$20,000 per unit as they are recorded in the capital fund.

Function 800 - Operations and Maintenance - Consists of all costs, including supervisory and clerical personnel, related to the upkeep, maintenance and minor repair of all school division buildings and grounds. Includes utilities, taxes, insurance and supplies. Does not include capital costs.

Function 900 - Fiscal - Consists of short-term loan interest, bank charges and the Health and Education Levy.

Note: Capital costs are not included in Operating Fund functions.

TABLE OF CONTENTS
2020/21 FRAME BUDGET

	PAGE
EXPENDITURE DEFINITIONS	i
OPERATING FUND	
SCHEDULE OF REVENUE AND EXPENSES	1
REVENUE DETAIL: PROVINCE OF MANITOBA	2 - 3
REVENUE DETAIL: NON-PROVINCIAL GOVERNMENT SOURCES	4
EXPENSES BY FUNCTION AND BY OBJECT	5
EXPENSE DETAIL	
- Function 100: Regular Instruction	6
- Function 200: Student Support Services	7
- Function 300: Adult Learning Centres	8
- Function 400: Community Education and Services	9
- Function 500: Divisional Administration	10
- Function 600: Instructional and Other Support Services	11
- Function 700: Transportation of Pupils	12
- Function 800: Operations and Maintenance	13
DETAIL OF TRANSFERS TO (FROM) CAPITAL FUND	14
STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS	15
FULL TIME EQUIVALENT PERSONNEL	16
CACULATION OF ADMINISTRATION COSTS	17
CALCULATION OF ALLOWABLE AND UNSUPPORTED EXPENSES	18 - 20

OPERATING FUND SCHEDULE OF REVENUE AND EXPENSES

Budget for the Year Ending June 30, 2021

Revenue

Provincial Government	23,123,644
Federal Government	-
Municipal Government - Property Tax	15,777,818
- Other	-
Other School Divisions	180,000
First Nations	2,150,000
Private Organizations and Individuals	6,000
Other Sources	28,000
	41,265,462

Expenses

Regular Instruction	24,757,107
Student Support Services	7,296,253
Adult Learning Centres	-
Community Education and Services	61,035
Divisional Administration	1,070,110
Instructional and Other Support Services	1,799,544
Transportation of Pupils	1,233,203
Operations and Maintenance	3,977,510
Fiscal	705,000
	40,899,762

Current Year Operating Surplus (Deficit)	365,700
Net Transfers from (to) Capital Fund	(865,700)
Net Current Year Surplus (Deficit)	(500,000)

OPERATING FUND - REVENUE DETAIL
PROVINCE OF MANITOBA

Budget for the Year Ending June 30, 2021

Funding of Schools Program

Base Support		
Instructional	5,813,952	
Additional Instructional Support for Small Schools	-	
Sparsity	204,293	
Curricular Materials	181,026	
Information Technology	187,060	
Library Services	277,573	
Student Services	1,049,018	
Counselling and Guidance	250,419	
Professional Development	117,667	
Physical Education	65,500	
Occupancy	<u>1,785,240</u>	9,931,748
Categorical Support		
Transportation	798,878	
Board and Room	-	
Special Needs: Coordinator/Clinician	298,693	
Special Needs: Level 2	870,200	
Special Needs: Level 3	650,804	
Senior Years Technology Education	138,490	
English as an Additional Language	137,775	
Indigenous Academic Achievement (included BSSIP)	245,000	
Indigenous and International Languages	1,932	
French Language Education	84,207	
Small Schools	91,484	
Enrolment Change	70,470	
Northern Allowance	-	
Early Childhood Development Initiative	45,298	
Literacy and Numeracy	241,368	
Education for Sustainable Development	<u>12,600</u>	3,687,199
Equalization		4,802,490
Additional Equalization		-
Formula Guarantee		-
Other Program Support		
School Buildings Support: "D" Projects	130,560	
Technology Education Equipment Replacement	44,500	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	<u>-</u>	<u>175,060</u>
		<u><u>18,596,497</u></u>

OPERATING FUND - REVENUE DETAIL PROVINCE OF MANITOBA (CONT'D)

Budget for the Year Ending June 30, 2021

Other Department of Education

Non-Resident	-	
Shared Services	-	
Special Needs	-	
Institutional Programs	-	
Nursing Supports (URIS)	-	
Substitute Fees	5,000	
General Support Grant	585,370	
Education Property Tax Credit	3,357,648	
Tax Incentive Grant	269,506	
Early Years Enhancement Grant	106,159	
Community Schools	80,000	
Healthy Schools Initiative	12,214	
Learning to Age 18 Coordinator	20,000	
Adult Learning Centres	-	
Other:		
Career Dev Consortium Grant	56,250	
French Revitalization Grant	35,000	

_____		4,527,147

Other Provincial Government Departments (Not including GBE's)

Employment Programs	-	
Other:	-	

_____		0

Funding of Schools Program (previous page) 18,596,497

TOTAL PROVINCIAL GOVERNMENT REVENUE 23,123,644

**OPERATING FUND - REVENUE DETAIL
NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2021

Federal Government			
Tuition Fees		-	
Transportation of Pupils		-	
French Language Monitor		-	
English as an Additional Language (Adults)		-	
Other:	_____	-	

	_____		0
Municipal Government			
Special Requirement	19,404,972		
Less: Education Property Tax Credit	(3,357,648)		
Less: Tax Incentive Grant	(269,506)	15,777,818	
Other:	_____	-	15,777,818

Other School Divisions			
Tuition Fees		135,000	
Transfer Fees		40,000	
Residual Fees		5,000	
Transportation of Pupils		-	
Other:	_____	-	

	_____		180,000
First Nations			
Tuition Fees		2,150,000	
Transportation of Pupils		-	
Other:	_____	-	

	_____		2,150,000
Private Organizations and Individuals (Includes GBE's)			
Regular Tuition		-	
International Tuition		-	
Continuing Education		-	
Other Tuition:	_____	-	
Food Service		-	
Government Business Enterprises (GBE's)		-	
Other:	_____	-	
	Rental Income	6,000	

	_____		6,000
Other Sources			
Interest		28,000	
Donations		-	
Other:	_____	-	

	_____		28,000
TOTAL NON-PROVINCIAL GOVERNMENT REVENUE			18,141,818

OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

Budget for the Year Ending June 30, 2021

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2021	2020
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	21,619,225	6,402,755	-	50,550	681,000	1,023,043	678,700	1,814,200		32,269,473	31,749,369
Employees Benefits and Allowances	1,161,352	607,030	-	2,485	65,860	137,274	103,940	357,010		2,434,951	2,271,253
Services	425,224	205,550	-	-	294,000	447,986	93,250	1,161,150		2,627,160	2,474,778
Supplies, Materials and Minor Equipment	1,499,306	80,918	-	8,000	29,250	191,241	357,313	645,150		2,811,178	2,729,092
Short Term Loan Interest and Bank Charges									25,000	25,000	35,000
Bad Debt Expense									-	0	0
Transfers	52,000	0	0	0	0	0	0	0	(PAYROLL TAX) 680,000	732,000	712,000
TOTALS	24,757,107	7,296,253	0	61,035	1,070,110	1,799,544	1,233,203	3,977,510	705,000	40,899,762	39,971,492

OPERATING FUND - EXPENSE DETAIL: FUNCTION 100

Budget for the Year Ending June 30, 2021

REGULAR INSTRUCTION	10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
		20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
CODE OBJECT \ PROGRAM							
3XX SALARIES							
320 Executive, Managerial and Supervisory	1,829,000						1,829,000
330 Instructional - Teaching		14,568,225			3,600,000	490,000	18,658,225
350 Instructional - Other		286,000				71,000	357,000
360 Technical, Specialized and Service							0
370 Secretarial, Clerical and Other	500,000						500,000
390 Information Technology	275,000						275,000
Total Salaries	2,604,000	14,854,225	0	0	3,600,000	561,000	21,619,225
4XX EMPLOYEES BENEFITS AND ALLOWANCES	196,580	751,252			180,000	33,520	1,161,352
5-6XX SERVICES							
510 Professional, Technical and Specialized		12,000					12,000
520 Communications	79,174	3,000					82,174
540 Travel and Meetings	19,500	48,280					67,780
560 Tuition		37,500					37,500
570 Printing and Binding							0
580 Insurance and Bond Premiums		2,750					2,750
590 Maintenance and Repair Services	17,500						17,500
610 Rentals							0
630 Advertising							0
640 Dues and Fees	200	2,600					2,800
650 Professional and Staff Development							0
680 Information Technology Services	107,700	95,020					202,720
Total Services	224,074	201,150	0	0	0	0	425,224
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710 Supplies	89,131	565,454			64,939	37,150	756,674
740 Curricular and Media Materials		218,875					218,875
760 Minor Equipment	24,532	185,925				44,500	254,957
780 Information Technology Equipment	10,000	258,800					268,800
Total Supplies, Materials & Minor Equipment	123,663	1,229,054	0	0	64,939	81,650	1,499,306
95X-99 TRANSFERS							
960 School Divisions		52,000					52,000
980 Organizations, Individuals and Other Entities							0
Total Transfers	0	52,000	0	0	0	0	52,000
TOTALS	3,148,317	17,087,681	0	0	3,844,939	676,170	24,757,107

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

Budget for the Year Ending June 30, 2021

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	TOTALS
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	
3XX SALARIES								
320	Executive, Managerial and Supervisory	144,000						144,000
330	Instructional - Teaching			980,000		1,282,000	1,065,000	3,327,000
350	Instructional - Other			350,000	1,850,000	166,000		2,366,000
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other							0
380	Clinician		565,755					565,755
390	Information Technology							0
Total Salaries		144,000	565,755	1,330,000	1,850,000	1,448,000	1,065,000	6,402,755
4XX EMPLOYEES BENEFITS AND ALLOWANCES		4,530	30,880	111,700	319,900	90,270	49,750	607,030
5-6XX SERVICES								
510	Professional, Technical and Specialized		86,850				88,800	175,650
520	Communications	1,400	3,000					4,400
540	Travel and Meetings	2,000	7,000	2,000	500			11,500
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services							0
610	Rentals							0
630	Advertising							0
640	Dues and Fees							0
650	Professional and Staff Development	7,000						7,000
680	Information Technology Services	7,000						7,000
Total Services		17,400	96,850	2,000	500	0	88,800	205,550
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT								
710	Supplies	8,000	4,000	17,000	5,536		2,000	36,536
740	Curricular and Media Materials	1,800	1,500		500			3,800
760	Minor Equipment		36,082					36,082
780	Information Technology Equipment	3,000	1,500					4,500
Total Supplies, Materials & Minor Equipment		12,800	43,082	17,000	6,036	0	2,000	80,918
95X-99 TRANSFERS								
960	School Divisions							0
980	Organizations, Individuals and Other Entities							0
Total Transfers		0	0	0	0			0
TOTALS		178,730	736,567	1,460,700	2,176,436	1,538,270	1,205,550	7,296,253

OPERATING FUND - EXPENSE DETAIL: FUNCTION 300

Budget for the Year Ending June 30, 2021

ADULT LEARNING CENTRES		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory			0
330	Instructional - Teaching			0
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other			0
390	Information Technology			0
	Total Salaries	0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES			0
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications			0
530	Utility Services			0
540	Travel and Meetings			0
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals			0
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development			0
680	Information Technology Services			0
	Total Services	0	0	0
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies			0
740	Curricular and Media Materials			0
760	Minor Equipment			0
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	0	0	0
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
TOTALS		0	0	0

OPERATING FUND - EXPENSE DETAIL: FUNCTION 400

Budget for the Year Ending June 30, 2021

COMMUNITY EDUCATION AND SERVICES	10	20	30	40	
CODE OBJECT \ PROGRAM	CONTINUING EDUCATION	ENGLISH AS AN ADDITIONAL LANGUAGE FOR ADULTS	COMMUNITY SERVICES AND RECREATION	PRE-KINDERGARTEN EDUCATION	TOTALS
3XX SALARIES					
320 Executive, Managerial and Supervisory					0
330 Instructional - Teaching					0
350 Instructional - Other					0
360 Technical, Specialized and Service					0
370 Secretarial, Clerical and Other					0
380 Clinician				50,550	50,550
390 Information Technology					0
Total Salaries	0	0	0	50,550	50,550
4XX EMPLOYEES BENEFITS AND ALLOWANCES					
5-6XX SERVICES					
510 Professional, Technical and Specialized					0
520 Communications					0
540 Travel and Meetings					0
570 Printing and Binding					0
580 Insurance and Bond Premiums					0
590 Maintenance and Repair Services					0
610 Rentals					0
630 Advertising					0
640 Dues and Fees					0
650 Professional and Staff Development					0
680 Information Technology Services					0
Total Services	0	0	0	0	0
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710 Supplies				8,000	8,000
740 Curricular and Media Materials					0
760 Minor Equipment					0
780 Information Technology Equipment					0
Total Supplies, Materials & Minor Equipment	0	0	0	8,000	8,000
95X-99 TRANSFERS					
980 Organizations, Individuals and Other Entities					0
999 Recharge					0
Total Transfers	0	0	0	0	0
TOTALS	0	0	0	61,035	61,035

OPERATING FUND - EXPENSE DETAIL: FUNCTION 500
Budget for the Year Ending June 30, 2021

DIVISIONAL ADMINISTRATION		10	20	30	50	
CODE	OBJECT \ PROGRAM	BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
3XX SALARIES						
310	Trustees Remuneration	80,000				80,000
320	Executive, Managerial and Supervisory		175,000	138,000		313,000
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other		56,000	212,000		268,000
390	Information Technology				20,000	20,000
	Total Salaries	80,000	231,000	350,000	20,000	681,000
4XX EMPLOYEES BENEFITS AND ALLOWANCES						
		2,000	13,810	49,200	850	65,860
5-6XX SERVICES						
510	Professional, Technical and Specialized		1,000	31,500	39,000	71,500
520	Communications		1,500	6,200	800	8,500
540	Travel and Meetings	5,000	7,000	3,600	3,000	18,600
570	Printing and Binding					0
580	Insurance and Bond Premiums			50,000		50,000
590	Maintenance and Repair Services			4,000		4,000
610	Rentals					0
630	Advertising			13,000		13,000
640	Dues and Fees	60,200	3,900	2,600		66,700
650	Professional and Staff Development	20,000	10,000	10,000		40,000
680	Information Technology Services	700			21,000	21,700
	Total Services	85,900	23,400	120,900	63,800	294,000
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	3,000		10,500	750	14,250
740	Curricular and Media Materials			1,000		1,000
760	Minor Equipment		2,000	10,000		12,000
780	Information Technology Equipment		2,000			2,000
	Total Supplies, Materials & Minor Equipment	3,000	4,000	21,500	750	29,250
95X-99 TRANSFERS						
960	School Divisions					0
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0		0
TOTALS		170,900	272,210	541,600	85,400	1,070,110

OPERATING FUND - EXPENSE DETAIL: FUNCTION 600

Budget for the Year Ending June 30, 2021

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05 CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	10 CURRICULUM CONSULTING & DEVELOPMENT	20 LIBRARY / MEDIA CENTRE	30 PROFESSIONAL AND STAFF DEVELOPMENT	80 OTHER	TOTALS
CODE	OBJECT \ PROGRAM						
3XX	SALARIES						
320	Executive, Managerial and Supervisory	77,500			39,000		116,500
330	Instructional - Teaching		97,000	45,000	13,043		155,043
350	Instructional - Other			271,500		5,000	276,500
360	Technical, Specialized and Service					475,000	475,000
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	77,500	97,000	316,500	52,043	480,000	1,023,043
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	2,314	4,355	50,430	2,275	77,900	137,274
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications		700	600		2,600	3,900
540	Travel and Meetings		2,000			12,800	14,800
560	Tuition						0
570	Printing and Binding						0
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees		500	2,500		1,000	4,000
650	Professional and Staff Development		1,500		416,636	650	418,786
680	Information Technology Services			6,500			6,500
	Total Services	0	4,700	9,600	416,636	17,050	447,986
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies		1,200	750		116,288	118,238
740	Curricular and Media Materials			73,003			73,003
760	Minor Equipment						0
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	0	1,200	73,753	0	116,288	191,241
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
	Total Transfers					0	0
TOTALS		79,814	107,255	450,283	470,954	691,238	1,799,544

OPERATING FUND - EXPENSE DETAIL: FUNCTION 700

Budget for the Year Ending June 30, 2021

TRANSPORTATION OF PUPILS		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	77,500					77,500
350	Instructional - Other						0
360	Technical, Specialized and Service		601,200				601,200
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	77,500	601,200		0	0	678,700
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	11,610	92,330				103,940
5-6XX	SERVICES						
510	Professional, Technical and Specialized		20,000				20,000
520	Communications	2,200					2,200
540	Travel and Meetings	500	2,000	5,000		44,250	51,750
570	Printing and Binding						0
550	Transportation of Pupils						0
580	Insurance and Bond Premiums		15,100				15,100
590	Maintenance and Repair Services		1,000				1,000
610	Rentals						0
630	Advertising						0
640	Dues and Fees	1,400	1,800				3,200
650	Professional and Staff Development						0
680	Information Technology Services						0
	Total Services	4,100	39,900	5,000	0	44,250	93,250
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	2,000	345,813				347,813
740	Curricular and Media Materials						0
760	Minor Equipment	2,500	7,000				9,500
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	4,500	352,813		0	0	357,313
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge						0
	Total Transfers	0	0	0	0	0	0
TOTALS		97,710	1,086,243	5,000	0	44,250	1,233,203

OPERATING FUND - EXPENSE DETAIL: FUNCTION 800

Budget for the Year Ending June 30, 2021

OPERATIONS AND MAINTENANCE	10	20	50	70	80	
CODE OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUND	TOTALS
3XX SALARIES						
320 Executive, Managerial and Supervisory	102,000					102,000
360 Technical, Specialized and Service		1,706,000				1,706,000
370 Secretarial, Clerical and Other	6,200					6,200
390 Information Technology						0
Total Salaries	108,200	1,706,000	0	0	0	1,814,200
4XX EMPLOYEES BENEFITS AND ALLOWANCES	15,275	341,735				357,010
5-6XX SERVICES						
510 Professional, Technical and Specialized		121,000		2,000		123,000
520 Communications	4,100	17,400				21,500
530 Utility Services		600,850		25,200		626,050
540 Travel and Meetings	2,500	3,000				5,500
570 Printing and Binding						0
580 Insurance and Bond Premiums		159,500		30,000		189,500
590 Maintenance and Repair Services		12,000			81,500	93,500
610 Rentals		2,000		50,000		52,000
620 Property Taxes		40,000				40,000
630 Advertising						0
640 Dues and Fees	600	5,000				5,600
650 Professional and Staff Development	4,500					4,500
680 Information Technology Services						0
Total Services	11,700	960,750	0	107,200	81,500	1,161,150
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710 Supplies	1,200	404,800	75,000	7,900	30,000	518,900
740 Curricular and Media Materials						0
760 Minor Equipment	1,250	25,000	80,000		20,000	126,250
780 Information Technology Equipment						0
Total Supplies, Materials & Minor Equipment	2,450	429,800	155,000	7,900	50,000	645,150
960 School Divisions						
999 Recharge						0
TOTALS	137,625	3,438,285	155,000	115,100	131,500	3,977,510

**OPERATING FUND - DETAIL OF TRANSFERS
TO (FROM) CAPITAL FUND**

Budget for the Year Ending June 30, 2021

Transfers to Capital Fund

Category "D" School Buildings	434,700
Bus Reserve	-
Bus Purchases	-
Other Vehicles	-
Furniture/Fixtures & Equipment	-
Computer Hardware & Software	-
Assets Under Construction	-
Other: <u>Debenture Payment - Power Mechanics Building</u>	331,000
<u>Playground Equipment</u>	100,000

865,700

Less: Transfers from Capital Fund

_____	-

0

Net Transfers to (from) Capital Fund

865,700

CAPITAL EXPENDITURES FOR STATISTICS CANADA

Budget for the Year Ending June 30, 2021

<i>(include additions to work in progress)</i>	New Assets/ Renovation/Retrofit	Purchase of Used Cdn. Assets	Total Capital Expenses
Land			-
Building Construction			-
School Buses, Vehicles & Equipment			-
Software			-
Total	-	-	-

Note: The amounts entered here should be for the Division's own expenses only, not those funded by PSFB.

STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 30, 2020
REGULAR INSTRUCTION	
English Language - Single Track	2,414.5
Francais - Single Track	-
French Immersion - Single Track	-
Dual Track	
- English Language	487.5
- Francais	-
- French Immersion	345.0
- Other Bilingual	-
Senior Years Technology Education	832.5
	<u>105.0</u>
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS	<u><u>3,352.0</u></u>

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 30)	1,137
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	578,276
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	614,142
LOADED KILOMETERS (For the period ended June 30)	396,358

**CALCULATION OF ADMINISTRATION COSTS
AS A PERCENTAGE OF TOTAL EXPENSES**

Administration Costs

Divisional Administration, Function 500	1,070,110
Less: Liability Insurance	50,000
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
	<u>1,020,110 (A)</u>

Expense Base

Total Operating Expenses	40,899,762
Plus: Transfers to Capital	865,700
Less: Adult Learning Centres, Function 300	0
	<u>41,765,462 (B)</u>

Percentage (A) / (B) 2.44%

% increase in 2020/21 Special Requirement 1.90% Limit Met

Maximum Allowable Percentage 3.18%

Special Requirement Limit	Met	Exceeded
If FTE Enrolment is 5,000 or over	2.70%	2.40%
If FTE Enrolment is 1,000 or less	3.53%	3.42%
If FTE enrolment is between 1,000 and 5,000	3.18%	3.08%
Northern Division	4.25%	4.25%
If FTE enrolment is between 1,000 and 5,000:		
2% Special Requirement limit met - To a maximum of 3.53%	$2.94\% + (5,000 - \text{enrolment}) \times 0.0001475\%$	
2% Special Requirement limit exceeded - To a maximum of 3.42%	$2.85\% + (5,000 - \text{enrolment}) \times 0.0001425\%$	

Self-Funded Expenses (fully offset by incremental revenues):

Foreign Student Programs

Expenses ⁽¹⁾	
Instructional	-
Administration (deducted above)	-
Other: _____	-
	<u>0</u>
Associated Revenue ⁽²⁾	
	<u>-</u>

Self-Administered Pension Plans

Expenses ⁽¹⁾	
Administration (deducted above)	-
Other: _____	-
	<u>0</u>
Associated Revenue ⁽²⁾	
	<u>-</u>

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.