



Education Funding Branch  
511-1181 Portage Avenue  
Winnipeg, Manitoba  
R3G 0T3

**PORTAGE LA PRAIRIE SCHOOL DIVISION**  
535 - 3rd STREET N.W.  
PORTAGE LA PRAIRIE, MANITOBA R1N 2C4

**FRAME BUDGET**

**FOR THE FISCAL YEAR ENDING JUNE 30, 2024**

## EXPENSE DEFINITIONS

**Operating Fund** - consists of the nine functions defined below:

**Function 100** - Regular Instruction - Consists of costs related directly to the K - 12 classroom, e.g. teachers, educational assistants, textbooks (incl. e-books), related supplies, services, and equipment such as desks, chairs, tables, audio visual equipment and computers. Includes costs related to Gifted students, International Baccalaureate, Advanced Placement, university offered and correspondence courses, and enrichment activities that are generalized in nature. Also includes school based administration costs including principals, vice-principals, and support staff. Summer school costs are recorded here.

**Function 200** - Student Support Services - Consists of costs specifically related to students who have exceptional learning needs, as well as counselling and guidance and resource costs for all students. Students with exceptional learning needs are students who have physical, cognitive, sensory or emotional/behavioural disabilities. Costs include special education and resource teachers, special needs educational assistants, counsellors, clinicians, and related and appropriate services (e.g. occupational therapists), supplies, textbooks, materials, equipment and software. Special education co-ordinators or student services administrators and clerical staff are also included.

**Function 300** - Adult Learning Centres - Consists of costs related to Adult Learning Centres (ALC) owned and operated by school divisions. ALC's offer adult centred programs in which adult education principles and practices are applied to curriculum and program delivery. Does not include costs associated with adults in the regular classroom. Also, does not include costs associated with ALC's that are governed by their own board of directors.

**Function 400** - Community Education and Services - Consists of costs related to providing services (such as community use of facilities and gym rentals) and non-credit courses to community groups and individuals. Includes pre-kindergarten education.

**Function 500** - Divisional Administration - Consists of costs related to the administration of the school division including the board of trustees and the superintendent's and secretary-treasurer's departments.

**Function 600** - Instructional and Other Support Services - Consists of costs related to support services for students, teaching staff, and the educational process, such as libraries/media centres, professional development, and curriculum consulting and development.

**Function 700** - Transportation of Pupils - Consists of all costs, including supervisory and clerical personnel, related to the transportation of pupils. Does not include the purchase of school buses over \$20,000 per unit as they are recorded in the capital fund.

**Function 800** - Operations and Maintenance - Consists of all costs, including supervisory and clerical personnel, related to the upkeep, maintenance and minor repair of all school division buildings and grounds. Includes utilities, taxes, insurance and supplies. Does not include capital costs.

**Function 900** - Fiscal - Consists of short-term loan interest, bank charges and the Health and Education Levy.

Note: Capital costs are not included in Operating Fund functions.

**TABLE OF CONTENTS**  
**2023/24 FRAME BUDGET**

	<b>PAGE</b>
EXPENDITURE DEFINITIONS	i
<b>OPERATING FUND</b>	
SCHEDULE OF REVENUE AND EXPENSES	1
REVENUE DETAIL: PROVINCE OF MANITOBA	2 - 3
REVENUE DETAIL: NON-PROVINCIAL GOVERNMENT SOURCES	4
EXPENSES BY FUNCTION AND BY OBJECT	5
EXPENSE DETAIL	
- Function 100: Regular Instruction	6
- Function 200: Student Support Services	7
- Function 300: Adult Learning Centres	8
- Function 400: Community Education and Services	9
- Function 500: Divisional Administration	10
- Function 600: Instructional and Other Support Services	11
- Function 700: Transportation of Pupils	12
- Function 800: Operations and Maintenance	13
DETAIL OF TRANSFERS TO (FROM) CAPITAL FUND	14
STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS	15
FULL TIME EQUIVALENT PERSONNEL	16
CACULATION OF ADMINISTRATION COSTS	17
CALCULATION OF ALLOWABLE AND UNSUPPORTED EXPENSES	18 - 20

## OPERATING FUND SCHEDULE OF REVENUE AND EXPENSES

Budget for the Year Ending June 30, 2024

### Revenue

Provincial Government	26,943,800
Federal Government	-
Municipal Government - Property Tax	17,041,459
- Other	-
Other School Divisions	180,000
First Nations	2,250,000
Private Organizations and Individuals	6,000
Other Sources	28,000
	46,449,259

### Expenses

Regular Instruction	28,332,971
Student Support Services	8,266,267
Adult Learning Centres	-
Community Education and Services	58,165
Divisional Administration	1,102,203
Instructional and Other Support Services	1,832,870
Transportation of Pupils	1,467,793
Operations and Maintenance	4,493,990
Fiscal	789,000
	46,343,259

Current Year Operating Surplus (Deficit)	106,000
Net Transfers from (to) Capital Fund	(406,000)
Net Current Year Surplus (Deficit)	(300,000)

**OPERATING FUND - REVENUE DETAIL  
PROVINCE OF MANITOBA**

Budget for the Year Ending June 30, 2024

**Funding of Schools Program**

Base Support		
Instructional	5,926,489	
Additional Instructional Support for Small Schools	-	
Sparsity	196,836	
Curricular Materials	184,530	
Information Technology	190,681	
Library Services	282,946	
Student Services	1,142,073	
Counselling and Guidance	255,267	
Professional Development	119,945	
Physical Education	61,875	
Occupancy	<u>1,734,795</u>	10,095,437
Categorical Support		
Transportation	921,490	
Board and Room	-	
Special Needs: Coordinator/Clinician	304,475	
Special Needs: Level 2	870,200	
Special Needs: Level 3	650,804	
Senior Years Technology Education	141,625	
English as an Additional Language	171,450	
Indigenous Academic Achievement (included BSSIP)	245,000	
Indigenous and International Languages	2,016	
French Language Education	83,823	
Small Schools	86,591	
Enrolment Change	55,175	
Northern Allowance	-	
Early Childhood Development Initiative	48,554	
Literacy and Numeracy	246,040	
Education for Sustainable Development	<u>11,900</u>	3,839,143
Equalization		5,358,808
Additional Equalization		-
Formula Guarantee		-
Other Program Support		
School Buildings Support: "D" Projects	128,160	
Technology Education Equipment Replacement	44,500	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	<u>-</u>	<u>172,660</u>
		<u><u>19,466,048</u></u>

**OPERATING FUND - REVENUE DETAIL  
PROVINCE OF MANITOBA (CONT'D)**

Budget for the Year Ending June 30, 2024

**Other Department of Education and Early Childhood Learning**

Non-Resident	-
Shared Services	-
Special Needs	-
Institutional Programs	-
Nursing Supports (URIS)	-
Substitute Fees	-
General Support Grant	640,158
Education Property Tax Credit (part of Tax Credits)	2,104,092
Tax Incentive Grant	269,506
Property Tax Offset Grant	1,177,653
Early Years Enhancement Grant	106,159
Community Schools	80,000
Healthy Schools Initiative	11,810
Learning to Age 18 Coordinator	20,000
Other:	-
Special Needs Additional Funding	298,368
Wage Assistance	1,350,756
Student Presence and Engagement	433,000
Additional Operating Support	793,000
Career Dev Consortium Grant	56,250
French Revitalization Grant	32,000
School Based Mental Health (Pilot) Funding	105,000
	7,477,752

**Other Provincial Government Departments (Not including GBE's)**

Employment Programs	-
Adult Learning Centres	-
Other:	-
	0

**Funding of Schools Program (previous page)** 19,466,048

**TOTAL PROVINCIAL GOVERNMENT REVENUE** 26,943,800

**OPERATING FUND - REVENUE DETAIL  
NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2024

<b>Federal Government</b>			
Tuition Fees		-	
Transportation of Pupils		-	
French Language Monitor		-	
English as an Additional Language (Adults)		-	
Other:	_____	-	
	_____		
	_____		
	_____		0
<b>Municipal Government</b>			
Special Requirement	20,592,710		
Less: Education Property Tax Credit	(2,104,092)		
Less: Tax Incentive Grant	(269,506)		
Less: Property Tax Offset Grant	(1,177,653)	17,041,459	
Other:	_____	-	17,041,459
	_____		
<b>Other School Divisions</b>			
Tuition Fees		150,000	
Transfer Fees		20,000	
Residual Fees		10,000	
Transportation of Pupils		-	
Other:	_____	-	
	_____		
	_____		180,000
<b>First Nations</b>			
Tuition Fees		2,250,000	
Transportation of Pupils		-	
Other:	_____	-	
	_____		
	_____		
	_____		2,250,000
<b>Private Organizations and Individuals (Includes GBE's)</b>			
Regular Tuition		-	
International Tuition		-	
Continuing Education		-	
Other Tuition:	_____	-	
Food Service		-	
Government Business Enterprises (GBE's)		-	
Other:	_____	-	
	_____		
	Rental Income	6,000	
	_____		
	_____		
	_____		6,000
<b>Other Sources</b>			
Interest		28,000	
Donations		-	
Other:	_____		
	_____		
	_____		
	_____		
	_____		
	_____		28,000
<b>TOTAL NON-PROVINCIAL GOVERNMENT REVENUE</b>			<b>19,505,459</b>

**OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT**

Budget for the Year Ending June 30, 2024

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2024	2023
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	24,839,685	7,329,100	-	48,500	702,220	1,067,175	856,000	1,968,200		36,810,880	34,805,920
Employees Benefits and Allowances	1,473,924	710,965	-	1,665	65,450	144,685	118,010	388,515		2,903,214	2,701,244
Services	523,106	196,900	-	-	316,233	416,682	90,810	1,521,985		3,065,716	2,659,199
Supplies, Materials and Minor Equipment	1,451,256	29,302	-	8,000	18,300	204,328	402,973	615,290		2,729,449	2,679,913
Short Term Loan Interest and Bank Charges									15,000	15,000	15,113
Bad Debt Expense									-	0	0
Transfers	45,000	0	0	0	0	0	0	0	(PAYROLL TAX) 774,000	819,000	793,000
<b>TOTALS</b>	<b>28,332,971</b>	<b>8,266,267</b>	<b>0</b>	<b>58,165</b>	<b>1,102,203</b>	<b>1,832,870</b>	<b>1,467,793</b>	<b>4,493,990</b>	<b>789,000</b>	<b>46,343,259</b>	<b>43,654,389</b>



**OPERATING FUND - EXPENSE DETAIL: FUNCTION 100**

Budget for the Year Ending June 30, 2024

REGULAR INSTRUCTION	10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
		20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
CODE OBJECT \ PROGRAM							
3XX SALARIES							
320 Executive, Managerial and Supervisory	2,050,000						2,050,000
330 Instructional - Teaching		16,542,695			4,404,800	518,400	21,465,895
350 Instructional - Other		267,900				52,650	320,550
360 Technical, Specialized and Service							0
370 Secretarial, Clerical and Other	580,600						580,600
390 Information Technology	422,640						422,640
Total Salaries	3,053,240	16,810,595	0	0	4,404,800	571,050	24,839,685
4XX EMPLOYEES BENEFITS AND ALLOWANCES	256,100	933,349			249,075	35,400	1,473,924
5-6XX SERVICES							
510 Professional, Technical and Specialized		12,000					12,000
520 Communications	77,741	8,800					86,541
540 Travel and Meetings	19,500	47,280					66,780
560 Tuition		29,500					29,500
570 Printing and Binding							0
580 Insurance and Bond Premiums		2,750					2,750
590 Maintenance and Repair Services	11,500						11,500
610 Rentals							0
630 Advertising		13,000					13,000
640 Dues and Fees	200	2,600					2,800
650 Professional and Staff Development							0
680 Information Technology Services	177,265	120,970					298,235
Total Services	286,206	236,900	0	0	0	0	523,106
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710 Supplies	89,131	565,879			64,939	42,960	762,909
740 Curricular and Media Materials		225,600					225,600
760 Minor Equipment	29,522	177,725				44,500	251,747
780 Information Technology Equipment	10,000	201,000					211,000
Total Supplies, Materials & Minor Equipment	128,653	1,170,204	0	0	64,939	87,460	1,451,256
95X-99 TRANSFERS							
960 School Divisions		45,000					45,000
980 Organizations, Individuals and Other Entities							0
Total Transfers	0	45,000	0	0	0	0	45,000
<b>TOTALS</b>	<b>3,724,199</b>	<b>19,196,048</b>	<b>0</b>	<b>0</b>	<b>4,718,814</b>	<b>693,910</b>	<b>28,332,971</b>

\* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.  
 \*\* includes multi-track schools.

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 200**

Budget for the Year Ending June 30, 2024

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	TOTALS
		ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	
CODE	OBJECT \ PROGRAM							
3XX	SALARIES							
320	Executive, Managerial and Supervisory	161,100						161,100
330	Instructional - Teaching			441,000	154,300	1,394,200	1,301,000	3,290,500
350	Instructional - Other			360,000	2,441,500	174,500		2,976,000
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other							0
380	Clinician		901,500					901,500
390	Information Technology							0
	Total Salaries	161,100	901,500	801,000	2,595,800	1,568,700	1,301,000	7,329,100
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	5,665	51,000	90,800	395,600	99,000	68,900	710,965
5-6XX	SERVICES							
510	Professional, Technical and Specialized		50,000				121,500	171,500
520	Communications	1,400	3,000					4,400
540	Travel and Meetings		7,000	1,500	500			9,000
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services							0
610	Rentals							0
630	Advertising							0
640	Dues and Fees							0
650	Professional and Staff Development	5,000						5,000
680	Information Technology Services					7,000		7,000
	Total Services	6,400	60,000	1,500	500	7,000	121,500	196,900
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	5,000		10,000	4,720	2,000		21,720
740	Curricular and Media Materials		1,500		500			2,000
760	Minor Equipment		1,082					1,082
780	Information Technology Equipment	3,000	1,500					4,500
	Total Supplies, Materials & Minor Equipment	8,000	4,082	10,000	5,220	2,000	0	29,302
95X-99	TRANSFERS							
960	School Divisions							0
980	Organizations, Individuals and Other Entities							0
	Total Transfers	0	0	0	0			0
<b>TOTALS</b>		181,165	1,016,582	903,300	2,997,120	1,676,700	1,491,400	8,266,267

7

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 300** 28-Mar-23  
Budget for the Year Ending June 30, 2024

ADULT LEARNING CENTRES		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory			0
330	Instructional - Teaching			0
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other			0
390	Information Technology			0
	Total Salaries	0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES			0
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications			0
530	Utility Services			0
540	Travel and Meetings			0
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals			0
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development			0
680	Information Technology Services			0
	Total Services	0	0	0
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies			0
740	Curricular and Media Materials			0
760	Minor Equipment			0
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	0	0	0
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
<b>TOTALS</b>		<b>0</b>	<b>0</b>	<b>0</b>

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 400**  
Budget for the Year Ending June 30, 2024

<b>COMMUNITY EDUCATION AND SERVICES</b>		10	20	30	40	
		CONTINUING	ENGLISH AS AN	COMMUNITY	PRE-KINDERGARTEN	TOTALS
CODE	OBJECT \ PROGRAM	EDUCATION	ADDITIONAL LANGUAGE	SERVICES AND	EDUCATION	
			FOR ADULTS	RECREATION		
3XX SALARIES						
320	Executive, Managerial and Supervisory					0
330	Instructional - Teaching					0
350	Instructional - Other					0
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other					0
380	Clinician				48,500	48,500
390	Information Technology					0
	Total Salaries	0	0	0	48,500	48,500
4XX EMPLOYEES BENEFITS AND ALLOWANCES					1,665	1,665
5-6XX SERVICES						
510	Professional, Technical and Specialized					0
520	Communications					0
540	Travel and Meetings					0
570	Printing and Binding					0
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising					0
640	Dues and Fees					0
650	Professional and Staff Development					0
680	Information Technology Services					0
	Total Services	0	0	0	0	0
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies				8,000	8,000
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	0	0	0	8,000	8,000
95X-99 TRANSFERS						
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
<b>TOTALS</b>		0	0	0	58,165	58,165

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 500**  
Budget for the Year Ending June 30, 2024

DIVISIONAL ADMINISTRATION		10	20	30	50	
CODE	OBJECT \ PROGRAM	BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
3XX	SALARIES					
310	Trustees Remuneration	87,270				87,270
320	Executive, Managerial and Supervisory		194,000	159,000		353,000
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other		74,650	187,300		261,950
390	Information Technology					0
	Total Salaries	87,270	268,650	346,300	0	702,220
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	2,900	13,940	48,610		65,450
5-6XX	SERVICES					
510	Professional, Technical and Specialized	2,500		29,000	47,000	78,500
520	Communications		1,500	15,633	800	17,933
540	Travel and Meetings	2,500	3,000	3,600	3,000	12,100
570	Printing and Binding					0
580	Insurance and Bond Premiums			74,400		74,400
590	Maintenance and Repair Services			4,000		4,000
610	Rentals					0
630	Advertising			3,000		3,000
640	Dues and Fees	78,800	3,900	2,600		85,300
650	Professional and Staff Development	10,000	5,000	10,000		25,000
680	Information Technology Services				16,000	16,000
	Total Services	93,800	13,400	142,233	66,800	316,233
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies	1,500		10,500		12,000
740	Curricular and Media Materials			1,000		1,000
760	Minor Equipment		1,300	2,000		3,300
780	Information Technology Equipment		2,000			2,000
	Total Supplies, Materials & Minor Equipment	1,500	3,300	13,500	0	18,300
95X-99	TRANSFERS					
960	School Divisions					0
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0		0
<b>TOTALS</b>		<b>185,470</b>	<b>299,290</b>	<b>550,643</b>	<b>66,800</b>	<b>1,102,203</b>

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 600**  
Budget for the Year Ending June 30, 2024

<b>INSTRUCTIONAL AND OTHER SUPPORT SERVICES</b>	05 CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	10 CURRICULUM CONSULTING & DEVELOPMENT	20 LIBRARY / MEDIA CENTRE	30 PROFESSIONAL AND STAFF DEVELOPMENT	80 OTHER	TOTALS
CODE    OBJECT \ PROGRAM						
3XX SALARIES						
320 Executive, Managerial and Supervisory	85,000			42,500		127,500
330 Instructional - Teaching		107,700		30,000		137,700
350 Instructional - Other			284,175		5,000	289,175
360 Technical, Specialized and Service					512,800	512,800
370 Secretarial, Clerical and Other						0
390 Information Technology						0
Total Salaries	85,000	107,700	284,175	72,500	517,800	1,067,175
4XX EMPLOYEES BENEFITS AND ALLOWANCES	2,880	4,215	44,410	4,390	88,790	144,685
5-6XX SERVICES						
510 Professional, Technical and Specialized					43,000	43,000
520 Communications		700	600		2,600	3,900
540 Travel and Meetings		2,000			3,000	5,000
560 Tuition						0
570 Printing and Binding						0
580 Insurance and Bond Premiums						0
590 Maintenance and Repair Services						0
610 Rentals						0
630 Advertising						0
640 Dues and Fees		500	2,500		1,000	4,000
650 Professional and Staff Development		1,500		351,132	650	353,282
680 Information Technology Services			7,500			7,500
Total Services	0	4,700	10,600	351,132	50,250	416,682
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710 Supplies		1,200	750		134,718	136,668
740 Curricular and Media Materials			67,660			67,660
760 Minor Equipment						0
780 Information Technology Equipment						0
Total Supplies, Materials & Minor Equipment	0	1,200	68,410	0	134,718	204,328
95X-99 TRANSFERS						
960 School Divisions						0
980 Organizations, Individuals and Other Entities						0
Total Transfers					0	0
<b>TOTALS</b>	<b>87,880</b>	<b>117,815</b>	<b>407,595</b>	<b>428,022</b>	<b>791,558</b>	<b>1,832,870</b>

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 700**  
 Budget for the Year Ending June 30, 2024

<b>TRANSPORTATION OF PUPILS</b>		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	145,000					145,000
350	Instructional - Other						0
360	Technical, Specialized and Service		711,000				711,000
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	145,000	711,000		0	0	856,000
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	22,430	95,580				118,010
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications	2,200	4,000				6,200
540	Travel and Meetings	500	2,000				2,500
570	Printing and Binding						0
550	Transportation of Pupils			5,000		37,600	42,600
580	Insurance and Bond Premiums		19,310				19,310
590	Maintenance and Repair Services		10,000				10,000
610	Rentals						0
630	Advertising						0
640	Dues and Fees	1,400	1,800				3,200
650	Professional and Staff Development	1,500	500				2,000
680	Information Technology Services		5,000				5,000
	Total Services	5,600	42,610	5,000	0	37,600	90,810
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	2,000	392,473				394,473
740	Curricular and Media Materials						0
760	Minor Equipment	2,500	6,000				8,500
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	4,500	398,473		0	0	402,973
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge						0
	Total Transfers	0	0	0	0	0	0
<b>TOTALS</b>		<b>177,530</b>	<b>1,247,663</b>	<b>5,000</b>	<b>0</b>	<b>37,600</b>	<b>1,467,793</b>

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 800**

Budget for the Year Ending June 30, 2024

<b>OPERATIONS AND MAINTENANCE</b>		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUND	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	57,600					57,600
360	Technical, Specialized and Service		1,903,800				1,903,800
370	Secretarial, Clerical and Other	6,800					6,800
390	Information Technology						0
	Total Salaries	64,400	1,903,800	0	0	0	1,968,200
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	9,370	379,145				388,515
5-6XX	SERVICES						
510	Professional, Technical and Specialized		5,500		2,000		7,500
520	Communications	3,600	10,080				13,680
530	Utility Services		778,875		44,030		822,905
540	Travel and Meetings	2,500	3,000				5,500
570	Printing and Binding						0
580	Insurance and Bond Premiums		217,800				217,800
590	Maintenance and Repair Services		202,000	55,000		97,000	354,000
610	Rentals		2,000		50,000		52,000
620	Property Taxes		40,000				40,000
630	Advertising						0
640	Dues and Fees	600	5,000				5,600
650	Professional and Staff Development	1,750	1,250				3,000
680	Information Technology Services						0
	Total Services	8,450	1,265,505	55,000	96,030	97,000	1,521,985
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	1,200	428,340	20,000	9,500	30,000	489,040
740	Curricular and Media Materials						0
760	Minor Equipment	1,250	25,000	80,000		20,000	126,250
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	2,450	453,340	100,000	9,500	50,000	615,290
960	School Divisions						
999	Recharge						0
<b>TOTALS</b>		<b>84,670</b>	<b>4,001,790</b>	<b>155,000</b>	<b>105,530</b>	<b>147,000</b>	<b>4,493,990</b>



**OPERATING FUND - DETAIL OF TRANSFERS  
TO (FROM) CAPITAL FUND**

Budget for the Year Ending June 30, 2024

**Transfers to Capital Fund**

Category "D" School Buildings	-	
Bus Reserve	-	
Bus Purchases	-	
Other Vehicles	-	
Furniture/Fixtures & Equipment	-	
Computer Hardware & Software	-	
Assets Under Construction	-	
Other: <u>Debenture Payment - Power Mechanics Building</u>	331,000	
<u>Playground Equipment / Court Resurfacing</u>	75,000	
	406,000	406,000
<b>Less: Transfers from Capital Fund</b>	-	
		0
<b>Net Transfers to (from) Capital Fund</b>		<u>406,000</u>

**CAPITAL EXPENDITURES FOR STATISTICS CANADA**

Budget for the Year Ending June 30, 2024

<i>(include additions to work in progress)</i>	New Assets/ Renovation/Retrofit	Purchase of Used Cdn. Assets	Total Capital Expenses
Land			-
Building Construction			-
School Buses, Vehicles & Equipment			-
Software			-
<b>Total</b>	-	-	-

Note: The amounts entered here should be for the Division's own expenses only, not those funded by PSFB.

**STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS**

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 29, 2023
<b>REGULAR INSTRUCTION</b>	
English Language - Single Track	2,403.5
Francais - Single Track	-
French Immersion - Single Track	-
Dual Track	
- English Language	531.0
- Francais	-
- French Immersion	405.5
- Other Bilingual	-
Senior Years Technology Education	936.5
	<u>104.0</u>
<b>TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS</b>	<u><u>3,444.0</u></u>

<b>TRANSPORTATION OF PUPILS</b>	
TRANSPORTED STUDENTS (September 29)	1,432
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	472,470
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	592,408
LOADED KILOMETERS (For the period ended June 30)	388,253

**CALCULATION OF ADMINISTRATION COSTS  
AS A PERCENTAGE OF TOTAL EXPENSES**

**Administration Costs**

Divisional Administration, Function 500	1,102,203
Less: Liability Insurance	74,400
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
	<u>1,027,803 (A)</u>

**Expense Base**

Total Operating Expenses	46,343,259
Plus: Transfers to Capital	406,000
Less: Adult Learning Centres, Function 300	0
	<u>46,749,259 (B)</u>

**Percentage (A) / (B)**

2.20%

**Maximum Allowable Percentage**

3.17%

Special Requirement Limit	Met
If FTE Enrolment is 5,000 or over	2.70%
If FTE Enrolment is 1,000 or less	3.53%
If FTE enrolment is between 1,000 and 5,000	3.17%
Northern Division	4.25%

**Self-Funded Expenses (fully offset by incremental revenues):**

**Foreign Student Programs**

Expenses <sup>(1)</sup>	
Instructional	-
Administration (deducted above)	-
Other: _____	-
	<u>0</u>
Associated Revenue <sup>(2)</sup>	<u>-</u>

**Self-Administered Pension Plans**

Expenses <sup>(1)</sup>	
Administration (deducted above)	-
Other: _____	-
	<u>0</u>
Associated Revenue <sup>(2)</sup>	<u>-</u>

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.