

## MINUTES

### THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PORTAGE LA PRAIRIE SCHOOL DIVISION TO BE HELD NOVEMBER 12, 2024 AT 6:30 P.M.

#### CALL TO ORDER:

#### ROLL CALL:

Hélène Hoggarth (Chair)	Tracey Asham (Vice Chair)	Shauna-Lei Leslie
Darren MacDonald	Rhonda McCutcheon	
	Penny Verwey	Gregg Waldvogel
Pam Garnham	Rochelle Rands	Jonathan Hyman

REMOTE: Dan Otsuji (*In person at 7:40 p.m.*)

REGRETS: Don Smoke

#### COMMITTEE OF THE WHOLE

##### 11:01:24 Motion:

That the Board resolves into committee of the whole, in camera.

***P. Verwey - T. Asham - Carried***

##### 11:02:24 Motion:

That the Board rises without reporting.

***R. McCutcheon - S. Leslie - Carried***

#### COFFEE BREAK

#### A. AGENDA:

##### 11:03:24 Motion:

That the agenda for the meeting of November 12, 2024 be approved.

***R. McCutcheon - S. Leslie - Carried***

11:04:24 Motion:

That the minutes of the Regular Board Meeting of October 22, 2024 be approved.

***D. Otsuji - D. Macdonald - Carried***

11:05:24 Motion:

That the minutes of the Special Board Meeting of October 29, 2024, be approved.

***P. Verwey - G. Waldvogel - Carried***

**B. MOTIONS:**

11:06:24 Motion

That the Board approves the annual audited financial statement as prepared by Myers Norris Penny for the 2023-2024 school year.

***T. Asham - G. Waldvogel - Carried***

11:07:24 Motion

That the Oakville School Field Trip for Grade 8 students to travel to the Asessippi Ski Resort with overnight accommodations at the Russell Inn from March 17, 2025 to March 18, 2025 be given final approval.

***T. Asham - D. Otsuji - Carried***

11:08:24 Motion

That the Portage Collegiate Institute Field Trip for PCI Band and Choir students to travel to Moose Jaw, Saskatchewan for the Moose Jaw Band and Choral Festival with overnight accommodations from May 14, 2025 to May 16, 2025 be given final approval.

***S. Leslie - D. Otsuji - Carried***

11:09:24 Motion

That the Portage Collegiate Institute Field Trip for Grades 9 to 12 students to travel to Quebec City for le Carnaval de Québec from February 13, 2026, to February 17, 2026, be approved in principle. The trip will provide students with authentic French-Canadian cultural experiences and will foster French language development.

***D. MacDonald - R. McCutcheon - Carried***

11:10:24 Motion

That the Oakville School Field Trip for Grades 6, 7 and 8 students to travel to Quebec City, Ottawa and Montreal from March 27, 2026, to April 4, 2026, be given final approval. Students will be immersed in French culture and experience the history of Eastern Canada.

***G. Waldvogel - S. Leslie - Carried***

11:11:24 Motion

That the Portage Collegiate Institute Field Trip for Grades 9 to 12 students to travel to Greece and Italy from March 27, 2025, to April 5, 2025, be given final approval. The trip will provide students with the opportunity to learn about different cultures, world views, ideals, values, and perspectives in a real-world setting that cannot be replicated in a classroom.

***P. Verwey - D. MacDonald - Carried***

11:12:24 Motion

That the École Arthur Meighen Field Trip for Grades 7 and 8 students to travel to Montreal and Quebec City from May 13, 2025 to May 19, 2025, be given final approval. The trip will provide students with the opportunity to experience authentic French culture and to use the French language.

***G. Waldvogel - R. McCutcheon - Carried***

11:13:24 Motion

That the following teachers be placed on a **Limited Term Teacher Contract**.

Adamson, Maddison	100%	January 6, 2025 - June 27, 2025
Zwarich, Kristin	31%	November 12, 2024-June 27, 2025

***S. Leslie - G. Waldvogel - Carried***

11:14:24 Motion

That the following teachers be employed on a **Teacher-General Contract**.

McKenzie, Antonia	100%	September 2, 2025
Schrader, Braden	100%	September 2, 2025

***P. Verwey - R. McCutcheon - Carried***

11:15:24 Motion:

That the retirement of Donna-Lynn Barnett, Teacher, be approved effective December 31, 2024.

***D. MacDonald - S. Leslie - Carried***

**SUPERINTENDENT'S DEPARTMENT REPORT:**

**RR**

1. Bullying Awareness and Prevention Week
2. Student-Led Conferences/Parent-Teacher Interviews

**PG**

1. Financial Literacy Month
2. Continuous Improvement Plan and Report

**E. OTHER BUSINESS**

**F. INFORMATION ITEMS:**

Emailed Copies:

- E-News - November 6, 2024
- MSBA Executive Highlights, November 4, 2024
- MSBA Memo Regional Meeting Evaluation Forms, November 6, 2024
- PLPSD Report and Plan for CI 2024-25

**G. UPCOMING MEETINGS:**

- November 26, 2024
- December 10, 2024
- January 14, 2025
- January 28, 2025
- February 11, 2025
- February 25, 2025
- March 11, 2025
- March 25, 2025
- April 8, 2025
- April 22, 2025
- May 13, 2025
- May 27, 2025
- June 10, 2025
- June 24, 2025

**H. DELEGATIONS/PRESENTATIONS**

No Delegation

**I. NEWS MEDIA QUESTIONS:**

No media questions

**J. COMMITTEE OF THE WHOLE:**

11:16:24 Motion:

That the Board resolves into committee of the whole, in camera.

***S. Leslie - P. Verwey - Carried***

11:17:24 Motion:

That the Board rises without reporting.

***T. Asham - D. MacDonald - Carried***

**K. ADJOURNMENT:**

The Chairperson adjourned the meeting at 9:41 p.m.

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